

**JOB OFFER FOR CHIEF SPECIALIST**

**Department:** Research

**Place of work:** Sieć Badawcza Łukasiewicz – Instytut Ceramiki i Materiałów Budowlanych / Łukasiewicz Research Network - Institute of Ceramics and Building Materials

**Type of contract:** Contract of employment.

**Number of vacancies:** One.

**Date of announcement:** 27.12.2022 r.

**Deadline for submitting offers:** 09.01.2023 r.

**I. Requirements for the candidate:**

1. Master's degree, higher technical education: materials engineering, ceramics, chemistry, building materials technology.
2. At least 3 years of experience in the research and development sector, including participation in the implementation of research projects.
3. Experience in the use of refractory materials in the glass, ferrous metallurgy and non-ferrous metallurgy industries.
4. Knowledge of refractory materials.
5. Computer literacy (MS Office)
6. Knowledge of the English language.
7. Driving license category B.
8. Fluent knowledge of the Polish language enabling easy communication and understanding (written and spoken).

**II. List of required documents:**

1. Professional CV.
2. A declaration of consent to the processing of personal data for the purposes of the recruitment and statement by becoming familiar with the information clause available at clause available at: <http://icimb.pl/o-instytucie/polityka-prywatnosci/obowiazek-informacyjny>, with the following content:

*"I consent to the processing of my personal data by the Łukasiewicz Research Network - Institute of Ceramics and Building Materials for the purpose of recruitment in accordance with Article 6 (1) (a) of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46 / EC (general regulation on data protection)" and I declare that I have read the information clause available on the website:*

[www.icimb.pl/o-instytucie/polityka-prywatnosci/obowiazek-informacyjny](http://www.icimb.pl/o-instytucie/polityka-prywatnosci/obowiazek-informacyjny).

*("Wyrażam zgodę na przetwarzanie moich danych osobowych przez Sieć Badawcza Łukasiewicz - Instytut Ceramiki i Materiałów Budowlanych w celu rekrutacji zgodnie z art. 6 ust. 1 lit. a Rozporządzenia Parlamentu Europejskiego i Rady (UE) 2016/679 z dnia 27 kwietnia 2016 r. w sprawie ochrony osób fizycznych w związku z przetwarzaniem danych osobowych i w sprawie swobodnego przepływu takich danych oraz uchylenia dyrektywy 95/46/WE (ogólne rozporządzenie o ochronie danych)" oraz oświadczam, że zapoznałam/em się z klauzulą informacyjną dostępną na stronie: [www.icimb.pl/o-instytucie/polityka-prywatnosci/obowiazek-informacyjny](http://www.icimb.pl/o-instytucie/polityka-prywatnosci/obowiazek-informacyjny).)*

We will contact only selected candidates.

Selected and qualified persons will be informed of the recruitment interviews date by using their contact details which shall be provided by the candidate in the application documents. Candidates selected for recruitment interviews will be required to provide the following documents at the latest at the interview date:

- 1) Copies of the documents confirming the required education.
- 2) Copies of the documents confirming a of professional experience at laboratory.
- 3) Copies of the completion employment certificates or, in the case of ongoing employment, a certificate of current employment, including the information of its duration.

### **III. The main scope of duties:**

1. Development of the Refractory Materials Research Group.
2. Organization and coordination of the work of the Refractory Materials Research Group.
3. Initiating topics of development and implementation projects.
4. Applying for and supervising the implementation of research projects.
5. Customer contacts and order acquisition.
6. Participation and conducting expertise in the field of the use of refractory materials.

### **IV. Working circumstances:**

1. Workplace: Sieć Badawcza Łukasiewicz – Instytut Ceramiki I Materiałów Budowlanych, Centrum Materiałów Ogniotrwałych/ Łukasiewicz Research Network - Institute of Ceramics and Building Materials, Center of Refractory Materials; 44-100 Gliwice, Toszecka 99.
2. Remuneration will be determined in accordance with the Employee Remuneration Regulations, Łukasiewicz Research Network - Institute of Ceramics and Building Materials.
3. Additional benefits: social benefits and others will be determined in accordance with the Employee Remuneration Regulations, Łukasiewicz Research Network - Institute of Ceramics and Building Materials.
4. Employment contract for a trial period of 3 months (with the possibility of further employment).

Additionally, we provide:

1. Stable employment conditions based on an employment contract.
2. Work in comfortable conditions with new laboratory equipment.
3. Responsible and interesting work at an Institute with an established position in the community.
5. Opportunity for professional development.

### **V. Form of submitting the documents:**

Candidates are asked to send the required documents by e-mail to the following e-mail address: [rekrutacja@icimb.lukasiewicz.gov.pl](mailto:rekrutacja@icimb.lukasiewicz.gov.pl). Deadline for recruitment process: **09.01.2023**. In the title of the e-mail, please enter: „**Nabór nr 104/G-GB-Główny Specjalista**”.

Applications received after the above-mentioned deadline will not be considered. Application documents that do not take part in the further recruitment process, i.e. are not positively verified and do not meet the criteria required in the advertisement, will be destroyed in a commission after the recruitment, while documents of persons who have qualified for the next stage in the recruitment process will be stored in accordance with the regulations of the office. Applications containing a clause regarding the possibility of processing them for the purposes of subsequent recruitment processes will be stored and used for this purpose. The candidate is not entitled to establish an employment relationship. There is no appeal procedure in relation to activities related to this recruitment.

### **VI. Deadline for recruitment: 23.01.2023 r.**

**VII. The employment will start at the day the decision of Director of Institute is made.**

**VIII. The recruitment of candidates for job vacancies is open and competitive.**

**IX. The vacancy notice is made available in the Public Information Bulletin on the website of the Łukasiewicz Research Network - Institute of Ceramics and Building Materials**

**X. Information of candidates who have applied for recruitment constitutes public information covered by the requirements set out in the vacancy notice.**

**XI. Information on the results of the recruitment will be placed in the Public Information Bulletin on the Institute's BIP website.**

**XII. Director of the Łukasiewicz Research Network - Institute of Ceramics and Building Materials may at any time cancel the advertisement without giving any reason.**

2022-12-27

DYREKTOR INSTYTUTU

Approved

..... dr hab. inż. Paweł Wichniarczyk

date and signature of the Director of the Institute

